

Social Entrepreneurship Analyst

Positions Available: 2

Internship Term: May 9 to August 12, 2022 (14 weeks)

Social Innovation Academy & Esplanade Québec | Montreal, Québec

Job Description

About Social Innovation Academy

The Social Innovation Academy (SIA) is a national initiative training impact-driven youth and cultivating the social innovation ecosystem in Canada. SIA offers full-time, social innovation and impact investing summer internships in collaboration with regional partners.

About Esplanade

Esplanade is the first accelerator and collaborative space dedicated to entrepreneurship and social innovation in Quebec. For more than 4 years, Esplanade has occupied an enviable position in the Montreal entrepreneurial ecosystem by bringing together and supporting entrepreneurs and social innovators wishing to have a positive societal impact. In collaboration with many partners, Esplanade has developed various activities; including the impact8 coaching programs and an investment platform to support entrepreneurs and managers in the development of their projects, their organizations and ultimately, increase their impact.

Key responsibilities

The Analyst will spend up to 75% of their time on projects issued by Esplanade and the 25% of their time on projects issued by the Social Innovation Academy. During the week, Analysts will participate in a speaker series curated by SIA and other personal & professional development opportunities.

Social Innovation Academy projects:

- As a cohort, the SIA Analysts will work on a national-scale research or capacity-building project supporting the social innovation and social finance sector in Canada. This project will allow Analysts to work with each other across various cities and host organizations.
- Analysts may support the development, growth, and specific needs (ex. market research, impact measurement, financial/investment, marketing & communications) of one social enterprise.

Esplanade projects:

- Develop content for the coaching program impact8
- Map the Quebec impact investment ecosystem and create strategy plan to develop it
- Develop and execute a partnership development program
- Monitor social innovation initiatives and potential partners/funding
- Contribute to the development and implementation of a Customer Relation Management tool
- Administrative and logistics support (Less than 10% of time)

The ideal analyst is someone who:

- Is fluent in English and French (oral and written)
- Has strong self-awareness, empathy, and emotional intelligence
- Has strong intercultural competency, awareness, and appreciation for people with diverse backgrounds and experiences

- Has demonstrated interest and knowledge in social/environmental issues, social enterprise, and/or impact investing
- Has demonstrated excellent ability to learn and potential to perform one or more of the following skills:
 - Marketing & communications
 - Branding & design
 - Strategy & operations
 - Finance & investments
 - Research & data analysis
- High level of initiative, organization, self-motivation, and problem-solving skills
- Is able to take initiative, be flexible, and work well under uncertainty
- Possesses excellent verbal and written communication skills
- Has desire to support the growth and development of the Canadian social innovation sector (social enterprises, impact investing funds, charities, non-profits, co-operatives)
- Has the drive to make a tangible difference in both oneself and in one's local and global community

Other details:

- Salary: \$10,000 CAD (\$19.05/hour)
- Full time (37.5 hours/week), business hours are Monday to Friday, 9am – 5pm
- SIA Manager(s): Tyson Bilton & Cheralyn Chok
- Esplanade Manager(s): Rosalie Readman & Aziza Berrais

This is a hybrid work role. We offer the flexibility to work from home, and there will be days that you are required to come into the office located at 914 Notre-Dame Ouest. For this role, you will be required to be living in Montréal for the duration of the contract.

The Social Innovation Academy and Esplanade are equal opportunity organizations committed to building and fostering a fair and inclusive community that values diversity and encourages respect for all. We welcome applicants across any race, colour, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, Indigenous status, or any other legally-protected factors. We recognize the value of identifying and removing barriers for any applicants interested in participating in our programs. Please contact us at hello@socialinnovationacademy.ca to start a conversation about different accommodations available.

Application Instructions

Please submit your application via [Google Form](#). In this form, you will be asked to complete three parts. Parts 1 and 2 will ask you to fill out a few details about yourself ([see Parts 1 and 2 in advance here](#)) and to share your responses to the following four questions in Part 3. The SIA and Esplanade hiring teams will be reading your responses to Part 3.

Question 1: Why are you excited about this role? How does this position fit within your future goals?
(Maximum 300 words)

Question 2: Tell us about a time where you leveraged your analytical skills, both quantitative and qualitative, to support an organization's outcomes. (Maximum 300 words)

Question 3: Basé sur votre compréhension du poste, quels projets/sujets vous intéressent le plus? Pourquoi? Comment souhaitez-vous supporter l'avancement de ce projet? (Max. 300 mots)

Question 4: Tell us about a trend or innovation in the Quebec social impact entrepreneurship ecosystem that excites you. (Maximum 300 words)